



BUXTED

PARISH COUNCIL

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7th June 2023

The Chairman and Members of the Council,

NOTICE OF MEETING

You are summoned to attend the meeting of Buxted Parish Council to be held on **Tuesday 13th June 2023 in St Mary's Church Hall, Church Road, Buxted directly following the planning committee meeting (starting at 7.00pm).**

The public have a right and are welcome to attend and at the discretion of the Chairman, members of the public may ask questions prior to the commencement of the business proper.

Prior to the meeting, Buxted Bonfire Society will address the council in relation to future of BBS with regards to bringing an annual bonfire procession and bonfire/fireworks back to the village

AGENDA

- 1 Apologies for absence
- 2 Declarations of members' interests in respect of items on this agenda
- 3 Minutes of the 23rd May 2023 meeting (previously circulated) to be confirmed and signed
- 4 ESCC/WDC report
- 5 For members of the parish council to confirm receipt of the following end of year (31.3.23) RBS reports and documents for preparation of the Annual Governance and Accountability Return (AGAR)
 - RBS ear marked reserves report
 - RBS trial balance report
 - Bank account reconciliations
 - RBS Summary receipts and payments report
 - RBS Annual return report
 - RBS cash and investment reconciliation report
 - RBS reserves reconciliation report
 - AGAR completed confirmation of dates of period for the provision of public rights form
 - AGAR bank reconciliation
 - AGAR explanation of any significant variances
- 6 To receive the internal auditors (Mulberry & Co) signed page of the Annual Governance and Accountability Return for 2022/2023
- 7 To receive the final internal audit report from Mulberry & Co for year ending 31.3.23
- 8 For members to approve Section 1 - Annual Governance Statement of the Annual Governance

and Accountability Return 2022/2023 and for the Clerk and Chair to sign the document

- 9 For members to approve Section 2 – Accounting Statements of the Annual Governance and Accountability Return 2022/2023 and for the Chair to sign the document, as prepared and signed by the Responsible Financial Officer prior to the meeting
- 10 Review of Buxted Parish Council Standing Orders; Finance Regulations and Policies
- 11 Review and adoption of Protocol on Consultation Meetings with Developers, Pre-application meetings and meetings during the application process
- 12 Reading Room – Disposal of Reading Room – update
- 13 Outstanding matters – For Information Only unless otherwise stated:
 - Mobile Phone Coverage
 - Public footpaths
 - Trees
 - Road Safety
 - Wealden Local Development Framework – Local Plan
 - Property issues
 - **The Dene - Review of Contract of Sale and Overage Clause**
 - **Buxted Recreation Grounds Bins – request for funds for signs**
 - **Reading Room – potential return of Japanese Knotweed**
 - **Nevill Road – possible disposal – update**
 - Communications Matters:
 - **Consideration of quote for IT support services for Parish Council**
- 14 Correspondence – as listed and subsequently updated and circulated at the meeting
- 15 Committee meetings
- 16 Finance: (i) to approve invoices for payment for June 2023 - to be tabled (ii) Request from FAD Village Hall for support towards annual insurance costs
- 17 Reports on other meetings attended by members
- 18 Members questions
- 19 Announcements – a) Chairman of the Council; b) Clerk to the Council



R Macklen, Clerk to the Council

Copy to ESCC Cllr R Galley, WDC Cllr Shaw

See below: ongoing issues reported to ESCC Highways:

DATE RAISED	CASE NO	DESCRIPTION	OPEN/CLOSED RESOLUTION
21/01/2021 ONGOING	00539076	Blocked drain outside St Mary's Church, Church Road, Buxted	25/1 – passed to officer to investigate
26/05/2023	HED000077#	Overgrown Hedge - Upper Heatherwode Farm to Redbrook House on Pound Green Road, Buxted	30/5 – acknowledged by ESCC and referred to an officer

Ionides Trust Update 13th June 2023

- 1. Apologies**
- 2. Declarations of Interest**
- 3. Proposals for new Scout Hut – update**
- 4. Consideration of quotes to repair ruts on site**
- 5. Ionides Grant Awards**
- 6. Wild camping**